

MaPSAC

Management and Professional Staff Advisory Committee

To: MaPSAC Members
From: Misty Hein, Vice Chair
Subject: **MINUTES:** Full MaPSAC Meeting, July 12, 2023 | 1:30pm-3:30pm | MS Teams

Minutes by: HR Facilitator, Carrie Hanson

Members Present: Eric Adams, Amy Boyle, Amy Deitrich, Kelly Dold, Stephanie Dykhuizen, Amanda Emmons, Nicole Finley, Joe Freeman, Hugh Gardner, Karen Gick, Carrie Hanson, Misty Hein, Leslie Martin, Mark McNalley, Samantha Obeyesekera, Kim Pearson, Carly Rosenberger, Wesley Shoop, Melissa Taylor, Jacki Thomas-Miller, Brock Turner, Stephanie Winder

Members Absent: Megan Brashear, Khristian Carr, Kelsey Chapman, Elizabeth Gray, LaShaunda Hill, Karen Louis, Katie May, JJ Sadler

1. Call to Order

- a. In the absence of Chair JJ Sadler, Vice Chair Misty Hein called the meeting to order at 1:31 p.m.

2. Adopt Agenda

- a. Chair asks for corrections or additions to the agenda. Hearing none, a motion to adopt this agenda was made by Amy Deitrich, seconded by Stephanie Dykhuizen. Motion carries, the agenda is adopted.

3. [Approve Minutes](#)

- a. Chair asks for corrections to the minutes; hearing none, the June minutes are approved.

4. University Officers' Reports

Amy Boyle, Interim Vice President for Human Resources

Some time ago Brenda Coulson, Director of Talent Acquisition, shared the results from the candidate experience survey. Emerging from those results:

- a. Employee value proposition project
The marketing team will promote Purdue as an educational institution, and as an employer of choice
- b. Enable us to keep the talented people we have and recruit new talented people
- c. There will be a facelift for our recruitment page, focusing on what Purdue has to offer its employees.

HR bus partners have been in Indy meeting with faculty, discussing placement options and benefits. In August/September conversations with staff regarding position status etc., will begin. Members from VP for Student Life will have meetings through the summer; watch for more communication about Purdue Indy in the next few weeks

- d. Implementing an administrative process for non-exempt staff who take on additional temporary assignments/duties. Currently, there is no consistent process.

5. Roll Call

- a. One truth and a dream (Thomas-Miller)

6. Announcements

- b. Submit subcommittee and university committee reports in the folders linked below by the Thursday before the Full MaPSAC meeting.

7. [Subcommittee Reports](#) (See full reports in MS Teams)

- a. Compensation & Benefits Obeyesekera/Martin
 - i. Selected vice chair, Leslie Martin
 - ii. Discussing access to employee benefits for remote employee
 - 1. Tier one providers
 - 2. CHL
 - iii. Purdue rebranding Purdue as an employer
 - iv. Benefit of having consistence and guidance regarding employee transfer
 - 1. Will talk for Director of compensation
 - v. Purdue rental car discounts has been discontinued through Travel

- b. Membership & Communications Dykhuisen/Adams
 - i. Filling vacancies
 - 1. 1 in College of Science area, 2 in Office of Pres., etc
 - a. Interviewing 9 candidates this week, will meet next Tuesday to finalize
 - 2. Reviewing website, will submit recommendations to Carrie
 - 3. Working on a survey to collect correct information for members. Members are encouraged to review the [directory](#) (and [website](#)) regularly and notify MAC of any changes.

- c. Professional Development Thomas-Miller/Deitrich
 - i. Solidified 2 goals
 - 1. Fall and spring grants
 - a. Plans to increase the visibility of the grant opportunity and number of applications via the members
 - b. Will advertise through the HR training team
 - 2. Fall and spring speakers
 - a. Will finalize by August 31

- d. Executive Sadler/Hein
 - i. Looking for feedback for all members regarding orientation: your thoughts regarding how it went, improvements, etc.
 - 1. Propose orientation be held same day as May luncheon

8. [Regional Campus Reports](#) (See full reports in MS Teams)

- e. Purdue University Fort Wayne Louis
- f. Purdue University Northwest Hill

9. [University Committee Reports](#) (See full reports in MS Teams)

- g. College of Engineering Dean's Staff Advisory Council Gray/Martin
- h. Eudoxia Girard Martin Award Taylor/Turner
- i. Recreation and Wellness Advisory Board Gardner/Winder

Not meeting again until September. Hugh met with Stephanie to get her up to date. Intro to Melanie Carter and invited Stephanie to meetings.
- j. Retirement Planning Committee Dykhuisen/Taylor
- k. Spring Fling Dold/Emmons
- l. Staff Memorial Sadler/Hein
- m. Survey Oversight Committee May/XXXX
- n. University Policy Committee Turner/Dold

- o. 1st meeting is July 19
- p. University Senate Hein/Sadler
- q. University Senate: Staff Appeal Board Traffic Regulations Winder/May
- r. University Senate: Sustainability Committee McNalley/Gardner
- s. University Senate: Equity and Diversity Standing Committee Thomas-Miller/McNalley
- t. University Senate: Faculty Compensation & Benefits Committee Martin/XXXX
- u. University Senate: Parking & Traffic Finley/Adams
- v. University Senate: Visual Arts and Design Committee Deitrich/Gray

10. Unfinished Business

- a. [MaPSAC Feedback Survey](#) update and complete by THIS Friday

11. New Business

12. Adjournment

- a. Call for motion to adjourn, mark motion, amy seconded. 2:17 p.m.

Next Full MaPSAC Meeting: August 9, 2023 | 1:30pm-3:30pm | MS Teams